

**Consulate of Italy in Detroit, MI**  
400 Renaissance Center - Suite 950, Detroit, Michigan, USA, 48243.  
[https://consdetroit.esteri.it/consolato\\_detroit/it](https://consdetroit.esteri.it/consolato_detroit/it)

## **CHECKLIST**

Applications must be submitted in-person. Please verify that your application is complete before coming to the appointment. Incomplete applications will NOT be accepted and the applicant will have to schedule a new appointment and pay the fee again. • The Citizenship office may request additional documentation in order to determine your eligibility. Applications must include full documentation as listed below, starting with the last relative born in Italy and ending with the applicant and any underage children.

### **Vital records documents:**

Documents must be submitted starting from the last relative born in Italy and end with the applicant's.

- Applicants are exempted from submitting original relatives' documents (ancestor and ascendants) **only** if the documents were already submitted by a family member at Consulate General of Italy in Detroit. In this case, the applicant will have to provide photocopies of the relatives' documents, starting from the Italian-born ancestor, already submitted in original by a family member at Consulate General of Italy in New York (it is not necessary to add the copy of the Apostille or the translations).
- When a birth took place outside the marriage, the birth certificate must be submitted along with a certified copy of the Acknowledgement of paternity, legalized with Apostille and accompanied by its translation into Italian.
- In-line relatives' US vital records documents **must be submitted in certified originals in long form, legalized with the Apostille and accompanied by their translation into Italian**. Long form certificates have to be specifically requested as they often are not the standard-issued format.
- Long form birth certificates contain exact place of birth (not only the County), parent's full name, date/age and place of birth.

- Long form marriage certificates contain parents' full names, groom and bride's date/age and place of birth and number of previous marriages (or legal status before marriage).
- Documents issued in Italy by the comune are ONLY valid for 6 months and must still be valid on the day of your appointment.

### **Naturalization / Non-naturalization documents:**

**In order to be able to pass on Italian citizenship, the Italian-born ancestor:**

- 1. must have been an Italian citizen at the time of the birth of their child AND**
- 2. must have maintained the Italian citizenship until their child became an adult, as per art. 12, L. 555/1912 (please refer to Circolare n. 43347 dated October 3, 2024).**

**Further to Decree-Law No. 36/2025, which went into effect on March 29, 2025, and is applicable to citizenship applications submitted after March 27, 2025, Italian citizenship may be granted to an applicant who has a parent who is an Italian citizen born in Italy or born abroad but who lived in Italy for at least two consecutive years prior to the applicant's birth, or to an applicant who has a grandparent who is an Italian citizen born in Italy.**

If the Italian-born ancestor lived in another Country (other than the United States), please contact the Italian Embassy/Consulate which has jurisdiction in that Country for information on how to obtain proof of naturalization/non-naturalization.

Name discrepancies: Names on all documents (marriage, death, etc.) must match the names as stated on birth certificates. Any discrepancy on the documents must be amended.

Documents issued outside the United States: Please note that any document part of your application issued in a Country different from Italy or the United States must be authenticated, translated and legalized in the Country of origin prior to your appointment. Please contact the Italian Consulate or Embassy in the Country where the certificate was issued to learn about their specific authentication process. Court-issued documents (including divorces): All documents issued by a Court must be legalized with the Apostille and accompanied by their translation into Italian. The translation must be done by a certified translator and accompanied by the certificate of accuracy issued by the translator. Court-issued documents include name changes, adoptions and divorces.

## **DOCUMENTS & INSTRUCTIONS**

### **Required documents – Forms, Identification, Payment, Proof of appointment:**

- “Application for Italian Citizenship recognition” form with applicant’s notarized signature. Please remember to indicate your email address;
- Form 1 with applicant’s notarized signature. Please fill out all boxes from last born in Italy to the applicant;
- Form 2 with applicant’s notarized signature.
- Form 3 (for each living ascendant) with ascendant’s notarized signature.
- Form 4 (for each deceased ascendant) with applicant’s notarized signature
- Copy of applicant’s current passport;
- Copy of U.S. visa/green card (if applicant is not a U.S. citizen);
- Copy of valid driver’s license / recent utility bill / last Federal Tax statement (page with name and address)
- Money order made out to the “Consulate of Italy in Detroit”. Please include full (maiden) name on Memo portion of money order. The current amount is Euro 600.
- Printout of the appointment confirmation from the online booking system
- FOR FEMALE APPLICANTS ONLY: please use FULL (MAIDEN) NAME (including middle name) on all forms.

Please note that the Forms must be signed in front of the officer during the appointment at the Consulate.

### **Required documents**

#### **If Italian-born ancestor became a U.S. citizen**

- Notarized copy of the certificate of naturalization (no translation required), only if it shows the ancestor’s correct name and date of birth. OTHERWISE one of the following:

- Declaration of intention, Petition for naturalization and Oath of allegiance in certified copy, issued by the National Archives (NARA). No Apostille nor translation required.
- If naturalization took place at a local Court/County, certified copy of Declaration of intention, Petition for naturalization and Oath of allegiance with Apostille. No translation required.
- Declaration of intention, petition for naturalization and naturalization certificate issued by US Immigration and Naturalization Services (USCIS) along with the envelope the records were sent with. No translation required.

### **If Italian-born ancestor never became a U.S. citizen**

- Letter of No Record of Naturalization issued by US Citizenship and Immigration Services (USCIS). The declaration must include all aliases and different dates of birth, if any, as the Italian-born ancestor's name and date of birth may be indicated differently in other documents, such marriage or death certificate, than his/her Italian birth certificate. The letter of no record must be submitted along with the envelope in which it was sent. With Apostille. No translation required; AND
- Letter of No Record of Naturalization from National Archives (NARA), mentioning, if applicable, all aliases and different dates of birth (see above). With Apostille. No translation required; AND
- Declaration(s) issued in certified copy by all the Counties in which the Italian-born ancestor has lived stating the non-existence of records of naturalization, mentioning, if applicable, all aliases and different dates of birth (see above). Each declaration must be then legalized with Apostille. No translation required; AND one of the following:
  - Census dated after the next-in-line relative became an adult, in certified copy, issued by the National Archives (NARA). No translation required;
  - Documentation from USCIS/NARA showing alien status after the next-in-line relative became an adult (for example, Alien Registration Card - ARC/Mod. AR-2). No translation required;
  - Ancestor's Italian passport and/or US Green Card (photocopy), dated after the next-in-line relative became an adult.

**Vital Records documents issued by Italian authority/Comune (for events that took place in Italy) of the Italian-born ancestor**

- Birth certificate: Original or certified copy, on extended forms with parents' names and city of birth
- Marriage certificate: Original or certified copy with parents' names, city of marriage, and annotations (if any)
- Death certificate: Original or certified copy with parents' names (if any) Out-of-line Italian-born ancestor's spouse

**Family members who are not part of the line of descent**

- Birth certificate: photocopy
- Death certificate: photocopy

**Vital Records documents issued by non-Italian authorities**

- Birth certificate: in original in Long Form, legalized with Apostille along with the translation of the certificate into Italian (Apostille does not need translation)
- Marriage certificate: in original in Long Form, legalized with Apostille along with the translation of the certificate into Italian (Apostille does not need translation)
- Death certificate: in original in Long Form, legalized with Apostille along with the translation of the certificate into Italian (Apostille does not need translation) Out-of-line spouses of in-line family members
- Birth certificates: in photocopy. No translation necessary. Please note: Divorce decree/certificate of dissolution in certified copy legalized with Apostille and translation into Italian and following marriage certificate for previous generations are requested only if the next-in-line family member is born to the above mentioned following marriage.

**Applicant**

- Birth certificate: in original in Long Form, legalized with Apostille along with the translation of the certificate into Italian (Apostille does not need translation)
- If applicant is married and has children under 18: marriage certificate in original in Long Form, legalized with Apostille along with the translation of the certificate into Italian (Apostille does not need translation) and under-age children's birth

certificates in original in Long Form, legalized with Apostille along with the translation of the certificates into Italian (Apostille does not need translation)

- If applicant is not married with the other parent and has children under 18, an acknowledgment of paternity in certified copy legalized with Apostille and translation into Italian (Apostille does not need translation) for each child's birth certificate is requested.
- Photocopy of spouse/other parent's birth certificate (no translation requested).